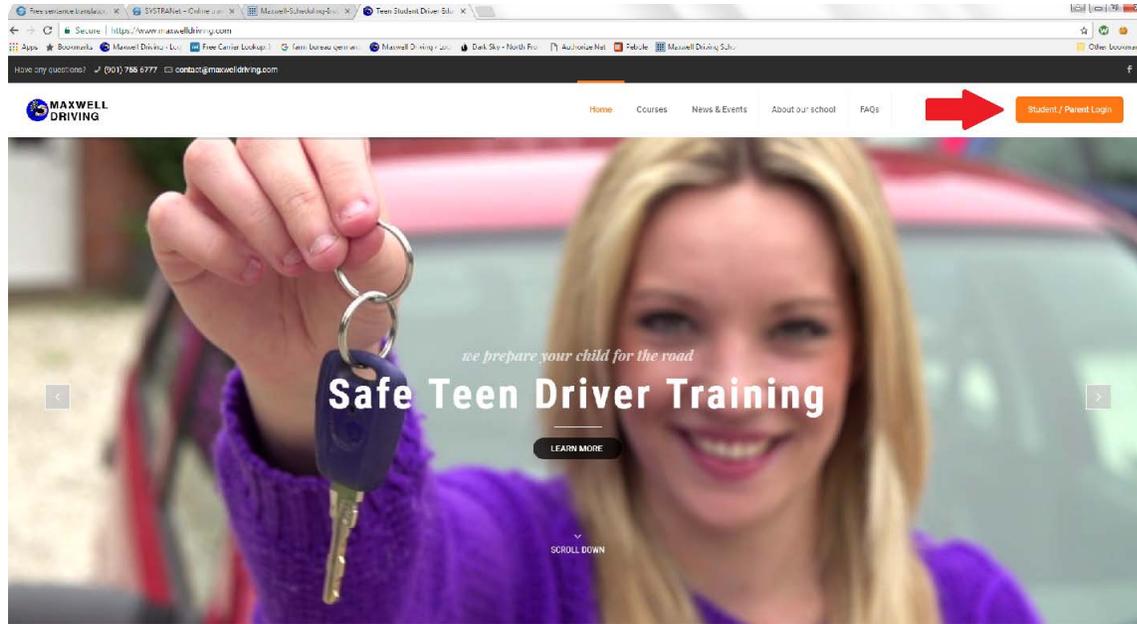


To schedule your students driving appointments, go to our website:

www.maxwelldriving.com

Click on the Student/Parent Login button, (orange button, top/right of the



This will take you to the “Student Login” page. Fill in your User Name and Password.



The login information was emailed to you and/or your student. (If you forgot or cannot find the email, send a password request to our office; maxwelldriving@gmail.com and we can send you the information again. Or just click the “Forgot User Name and Password” link on the page.)

Once logged into your account, on the upper left side of the page, click on “Schedule My Simulator”.

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(901)755-6777

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Welcome Safe Driver

Important Message: [hide](#)

Please read over the scheduling parameters very carefully before starting:

- **Account Balance:** if you have a balance on your account you will need to make a payment in order to schedule.
- **Total Lessons Per Day:** if you have purchased a package that includes the simulator, driving lessons, and road test, you must schedule your simulator lesson first, and then your driving lessons and can only have one per day. **Road Test appointments must be scheduled over the phone or in person with office staff AFTER all driving appointments have been COMPLETED.**
- **Scheduling Start Date:** you will be able to begin scheduling as soon as your account is activated. Your first appointment needs to be a simulator appointment. Schedule that appointment first. Schedule your street driving appointments after the simulator appointment. You cannot schedule any appointments the week the student is in the classroom session.
- **Course Deadline:** students are required to complete their course 20 weeks (140 days) from your first classroom session date. Once you have reached this deadline you will not be able to see any drive times and should contact our office to discuss further instruction.

Upcoming Appointments: [view all](#)

Date	Time Start/End	Seating	Type	Details
12/21/2015	9:30 AM- 5:00 PM	N/A	Classroom	
12/22/2015	8:00 AM- 3:30 PM	N/A	Classroom	
12/28/2015	8:00 AM- 3:30 PM	N/A	Classroom	



Classroom session dates



Choose a date and time for the appointment. It does not matter which Simulator you choose (Sim 1, Sim 2 or Sim 3). Click the "schedule" button on the bottom of the page. Please note the date of the appointment.

Search Open Time Simulator Slots:

Time Filters:

Weekdays: MON TUE WED THU FRI SAT SUN

Instructor: Show Eligible Slots

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Select	Date/Start Time	End Time	Instructor
<input type="radio"/>	06/09/2016 Thu @ 3:00 PM	5:00 PM	Paula Hanson, Simulator2
<input type="radio"/>	06/09/2016 Thu @ 3:00 PM	5:00 PM	Paula Hanson, Simulator3
<input type="radio"/>	06/09/2016 Thu @ 5:00 PM	7:00 PM	Paula Hanson, Simulator2
<input type="radio"/>	06/09/2016 Thu @ 5:00 PM	7:00 PM	Paula Hanson, Simulator3
<input type="radio"/>	06/11/2016 Sat @ 8:00 AM	10:00 AM	Paula Hanson, Simulator3

On the upper left side of the page, click on "Schedule My Drive".

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Welcome Safe Driver

Important Message: [hide](#)

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- **Total Lessons Per Day:** if you have purchased a package that includes the simulator, driving lessons, and road test, you must schedule your simulator lesson first, and then your driving lessons and can only have one per day. Road Test appointments must be scheduled over the phone or in person with office staff **AFTER** all driving appointments have been **COMPLETED**.
- **Scheduling Start Date:** you will be able to begin scheduling as soon as your account is activated. Your first appointment needs to be a simulator appointment. Schedule that appointment first. Schedule your street driving appointments after the simulator appointment. You cannot schedule any appointments the week the student is in the classroom session.
- **Course Deadline:** students are required to complete their course 20 weeks (140 days) from your first classroom session date. Once you have reached this deadline you will not be able to see any drive times and should contact our office to discuss further instruction.

Upcoming Appointments: [view all](#)

Date	Time Start/End	Seating	Type	Details
12/21/2015	9:30 AM- 5:00 PM	N/A	Classroom	
12/22/2015	8:00 AM- 3:30 PM	N/A	Classroom	
12/28/2015	8:00 AM- 3:30 PM	N/A	Classroom	

Classroom session dates

Choose your DRIVING appointments starting AFTER the Simulator appointment date. (The Simulator appointment needs to be the first appointment the student attends.)

Search Open Time Slots:

Time Filters: Instructor: Show

Weekdays: MON TUE WED THU FRI SAT SUN Show Eligible Slots Only

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Select	Date/Start Time	End Time	Instructor
<input type="radio"/>	06/11/2016 Sat @ 2:00 PM	3:00 PM	Lunsford, Ginger
<input type="radio"/>	06/13/2016 Mon @ 10:00 AM	11:00 AM	Lunsford, Ginger
<input type="radio"/>	06/14/2016 Tue @ 11:00 AM	12:00 PM	Lunsford, Ginger
<input type="radio"/>	06/14/2016 Tue @ 11:00 AM	12:00 PM	Garrard, Nic
<input type="radio"/>	06/14/2016 Tue @ 5:00 PM	6:00 PM	Garrard, Nic

Click the “schedule” button of the bottom of the page. Schedule 4 (1 hour) driving appointments. (If you notice your account has 30 minutes remaining to schedule, that is for the DRIVING TEST appointment, which you can schedule once the student has completed all driving appointments by calling the office.)

Driving appointments fill quickly. Please schedule ALL of your student appointments as soon as possible. You have many more options available for appointments the sooner you schedule ALL of the student appointments.

If you do not like the schedule created or want to cancel or reschedule an appointment, click on either “Schedule My Simulator” (for Simulator) or “Schedule My Drive” (for Driving), top left side of the page.

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Click on "Schedule my Drive" or "Schedule my Simulator" to CANCEL or to RESCHEDULE an appointment. After clicking either one, you will find your appointments below. From there click on "Cancel" or "Reschedule".

- Account Balance: if you have a balance on your account you will need to make a payment in order to schedule.
- Total Lessons Per Day: if you have purchased a package that includes the simulator, driving lessons, and road test, you must schedule your simulator lesson first, and then your driving lessons and can only have one per day. Road Test appointments must be scheduled over the phone or in person with office staff AFTER all driving appointments have been COMPLETED.

Currently Scheduled Lessons:

Display No-Show Drives
 Display Cancelled Drives

Date/Start Time-End Time	Instructor	PU Location	Status	Cancel Drive	Reschedule
01/19/2016 Tue @ 7:00 PM-8:00 PM	Lunsford, Ginger	Agricenter	WEB	Cancel Drive	Reschedule
01/26/2016 Tue @ 6:00 PM-7:00 PM	Garrard, Nic	Agricenter	WEB	Cancel Drive	Reschedule
02/03/2016 Wed @ 3:00 PM-4:00 PM	Garrard, Nic	Agricenter	WEB	Cancel Drive	Reschedule
02/06/2016 Sat @ 5:00 PM-6:00 PM	Garrard, Nic	Agricenter	WEB	Cancel Drive	Reschedule

You can choose to Cancel or Reschedule the appointment. (Please note, appointments must be cancelled or rescheduled **PRIOR TO 48 hours of the appointment time**. If less than 48 hours, the fee of \$50 is added to the account to reschedule or to cancel an appointment.)

ALL APPOINTMENTS AND TESTING MUST BE COMPLETED WITHIN 24 WEEKS FROM THE FIRST CLASS DATE. THIS IS A STATE RULE AND THERE ARE NO EXCEPTIONS MADE.